

RECRUITMENT ANNOUNCEMENT

The County of Surry is accepting applications for a temporary part-time position of **Housekeeper/Custodian**. The position works under the supervision of the Public Works Director and Facilities Supervisor. This position performs duties of a housekeeping nature. These duties include using a vacuum cleaner, broom and mop, cleaning restrooms, dusting, emptying trash, checking inventory, ordering supplies, and various other duties as required. The work location will primarily be at the Surry County Government Center in Dobson. Work hours and locations can vary, as needed. The work schedule will be discussed in detail during the interview.

Job Requirements: The successful applicant must be able to read and understand cleaning labels and have the ability to follow oral and written instructions; must be experienced in housekeeping; and have good organizational skills. High school diploma or GED desired. Applicants must have a valid driver's license and be insurable under regular insurance rates. Computer skills, including experience with Microsoft Outlook, is desired.

Salary: \$12.00/hour

Applications will be taken by going online to the Surry County Human Resources job posting page, printing the application and e-mailing back to the indicated email, SCJobs@co.surry.nc.us or by contacting Surry County Human Resources at 336-401-8221. Applicants can also contact Jessica Montgomery, Public Works, at 336-401-8375. A complete list of duties and analysis of physical demands will be available upon request.

SURRY COUNTY IS A DRUG FREE WORKPLACE
SURRY COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

DATE POSTED: March 1, 2024
CLOSING DATE: Open until filled